

**ST MARTHA PARISH COUNCIL**  
**Minutes of the Meeting of St Martha Parish Council held on**  
**14<sup>th</sup> April 2016 at Chilworth C of E Infants School**

**Present:**

Cllr. Mrs. P. Allen	Cllr P. Corning	Cllr. R. Good
Cllr. M. Lunnon (Vice-Chairman)	Cllr J. Peake	Cllr. C. Seabrook
Cllr. The Rev. S. Sokolowski (Chairman)		

**In attendance: Parish Clerk** - Anne Tait

**Also present:** CllrA. Cansell(Shalford Parish Council), Cllr R. Billington (GBC) and one member of the public.

The Chairman welcomed everyone to the meeting and explained the emergency evacuation procedure.

**PUBLIC SESSION**

The public were invited to address the Council prior to the Council meeting:

**Mrs Lemon**—Asked if the Parish Council were responding to the draft local plan, especially moving the settlement line and potential development opportunities near Roseacre Gardens.

**AGENDA PART I**

**16/53 APOLOGIES AND REASON FOR ABSENCE**

None, all Councillors were present.

**16/54 DECLARATION OF INTERESTS**

Cllr Sokolowski declared that she was the Chair of the Chilworth Community Association.

**16/55 MINUTES**

**16/41** – Kissing Gates and Steps at the west of the Permissive Footpath - Cllr Lunnon reported that an additional bottom step is required, as currently, the drop is too great. The Clerk AGREED mention this to Paul Puttock.

**16/52-** The Chairman noted that the date of next meeting should read 14/04/16. Following these two amendments it was:

**RESOLVED:** that the Minutes of the St Martha Parish Council meeting held on 10<sup>th</sup> March 2016 should be signed by the Chairman as a true record.

**16/56 REPORTS**

- Councillor Richard Billington gave a report.
- Executive Meeting held on 21/03/16 - Councillors Allen, Peake and Sokolowski gave a report on the above. Topics discussed were the Dunsfold Development Plan, the Guildford Master Plan, Rice's Corner and West Lodge. Cllr Allen AGREED to draft a response re the Proposed Development of Dunsfold Park (Waverley Borough Council Planning Application Number: WA/2015/2395) for Councillors to comment before the Clerk is instructed to send.
- Cllr Allen also AGREED to draft a response for the Newlands Corner project and circulate to Councillors for comments before the Clerk is instructed to send.
- Cllrs Corning and Peake AGREED to draft a response to the Local Plan and circulate to Councillors for comments before the Clerk is instructed to send.
- **Rice's Corner** - Cllr Corning AGREED to follow this up with Cllr Matt Furniss.

- **Tillingbourne Tales Steering Group**- The Chairman reported on the meeting held on 17/03/16 and the forthcoming training session 'Riverwatch' on the quality of water.
- **Shalford Parish Council** - Councillor Corning reported on the meeting held on 25/03/16 and highlighted the issues for St Martha. VAS and should we have a Facebook page?

#### 16/57 **FINANCIAL MATTERS**

(a) The Clerk reported on the following balances:

£6,116.28	Business Reserve Account (as at 31/03/16)
£9,742.53	Current Account (as at 02/03/16)
£NIL	Field Current Account (as at 31/03/16)

Income received since last meeting (10/03/16):

- **£813.50**—SSALC Transparency Grant
- **26p** Interest on Business Reserve Account – 31/03/16

(b) The schedule of cheques totalling £602.63(+ VAT totalling £25.60) at attached to record Minutes were **approved and signed**.

#### 16/58 **PLANNING**

- (a) The Clerk reported that there have been no decisions received from GBC since the last meeting.
- (b) The Clerk reported on those received since last meeting:**16/P/0051** Waterworks Cottage, Councillors recommend APPROVE.
- (c) **16/P/00581** Tower House - Councillors recommend OPPOSE – The proposed single storey, flat roofed, house extension looks strange from the West Elevation and completely out of character with the rest of the property.

#### 16/59 **THE CHILWORTH PARISH MAGAZINE**

The Chairman discussed with fellow Councillors and it was AGREED that the author for the June/ July editorial for matters from St Martha Parish Council would be Councillor Corning. Deadline to Cathy Browning by 15th May 2016, draft to Clerk for proof-reading by 12th May.

#### 16/60 **THE ST MARTHA ANNUAL ASSEMBLY – 03/05/16 Chilworth Village Hall**

Councillor Peake announced that two speakers had agreed to attend:

- Dr Anne Sassin –Tillingbourne Tales project AND
- John MacRae-Brown the Head Gardener at The Manor

The Clerk AGREED to arrange for 10 Coloured A4 posters and 350 x A5 fliers to be printed - for door-to-door distribution.

#### 16/61 **THE GUNPOWDER MILLS SITE**

West Lodge—The Chairman reported on the latest situation with regard to the possible Field Studies Council involvement as stakeholders in the building. Councillor Peake reported that the Parish Council could apply to 'Historic England' and add West Lodge to this historic site.

**RESOLVED** : Councillors Corning and Peake to complete an application on behalf of the Parish Council.

Dog Fouling – It was AGREED that the Clerk would contact Guildford Borough Council with regard to the new waste bins verbally agreed to Councillors Lunnon and Seabrook by Peter Burnage the GBC

Dog Warden.

**16/62 NEWLANDS CORNER**

Cllr Billington reported that the land is owned by Albury Estates and run by the Surrey Wildlife Trust. Stage 1 will be to implement car-parking charges. Burpham Court Farm is a proposed wetland area. It was AGREED to write to David Hodge and Surrey County Councillor Mike Goodman to express the Parish Councils' views.

**16/63 CHILWORTHWAR MEMORIAL**

The Clerk reminded those present that the meeting with John Bailey and John Rye is on 21/04/16 at 4 p.m. Councillors are welcome to attend.

- **Respect and Remember Project** - the Chairman reported that Mike Palmer has AGREED to send grant aid forms for the work to the grounds. Shalford Parish Council has agreed to donate a tree to mark the Queen's Birthday. The Parish Council suggested that it could be planted in the War Memorial gardens.

**16/64 THE BUS SHELTER AT CHILWORTH RAILWAY STATION**

It was AREED that the Clerk contact GBC Paul Puttock and ask if it is possible for his contractors to use a Hiab operated from the roadside – to avoid the necessity of using lifting gear on Network Rail's land. The Chairman extended her thanks for the advice she received by Andy Kingshott with regard to a Hiab.

**16/65 THE ST MARTHA BUSINESS PLAN**

It was AGREED to discuss this further at the next meeting on 12/05/16 - following the Annual Assembly. The public would be asked at the meeting what their issues are for the Parish and build on that i.e.the Parish Council's targets. Additionally re-word the mission statement or strap line for website.

**16/66 HIGHWAYS**

Flooding on the A248 adjacent to 100 Dorking Road. The Clerk to ask Highways to jet the additional six drains along the stretch of road and report the apparent 'success' since two had been jetted.

**16/67 ITEMS FOR THE NEXT MEETING**

- Queens Celebrations
- VAS sign
- De-cluttering
- Communication and websites

**16/68 DATE OF NEXT COUNCIL MEETING**– to note that the date of the next Parish Council Meeting will be the Annual Meeting of the Parish Council on 12<sup>th</sup> May2016.

The Chairman closed the meeting at 10:30 p.m.