

# ST MARTHA PARISH COUNCIL

## Minutes of the Meeting of St Martha Parish Council held on 12<sup>th</sup> January 2017 at Chilworth C of E Infants School

Present:

Cllr Mrs P. Allen	Cllr P. Corning	Cllr R. Good	Cllr. M. Lunnon (Vice-Chairman)
Cllr J. Peake	Cllr C. Seabrook	Cllr The Rev. S. Sokolowski (Chairman)	

**In attendance: Parish Clerk** - Anne Tait

**Also present:** Cllr Adrian Cansell (Shalford Parish Council)  
Cllr K. Taylor (Surrey County Council)  
Cllr D. Wright (Guildford Borough Council) – arrived at 8:00 p.m. and left at 8:30 p.m.  
One member of the public

The Chairman welcomed everyone to the meeting and explained the emergency evacuation procedure.

**PUBLIC SESSION** – Andrew Norris requested to speak about West Lodge at Agenda item 8.

### **AGENDA PART 1**

#### **17/01 APOLOGIES AND REASON FOR ABSENCE:**

Apologies for absence were received and accepted from County Cllr Keith Taylor and Shalford Parish Cllr Adrian Cansell.

#### **17/02 DECLARATION OF INTERESTS**

None declared

#### **17/03 MINUTES OF THE PREVIOUS MEETINGS**

**RESOLVED** that the Minutes of the St Martha Parish Council meeting held on 8<sup>th</sup> December 2016 be approved and signed by the Chairman as a true record.

**17/04 REPORTS** - Councillors to receive Reports, Communications and Updates (for information only, or to be discussed as an Agenda item at a future Council meeting).

- a) **Chairman** – the flooding in the Diocesan field had been reported at the Governors meeting. A site visit with a Diocesan official and the Chair of Governors had been arranged.
- b) Tillingbourne Trails, it was reported that as at 12/01/17 the HLF project has come to a successful conclusion. It was hoped however, that a three-month extension from HLF would be agreed to enable the project to be completed, including the opening of the Tillingbourne Gallery at Shere Museum. A discussion on the legacy of the project might be continued at West Lodge. It was noted that publicity leaflets showing the walking tour was on the website – with a choice of two different walks. It was noted that both Chilworth and Shalford Parishes have been major contributors and supporters to the project.
- c) **Clerk:** Reported on a meeting with Ian Fowler (SCC Highways) and Helen McIntyre held on 05/01/17. Mr Fowler agreed to send a vegetation team to clear the debris from the stretch of pavement along the A248, between Roseacre Gardens and Postford House.

The Clerk reported on an e-mail received from Wonersh Parish Council requesting a meeting with the Planning Committee of St Martha Parish Council, to discuss planning issues in the St Martha area of Blackheath.

d) Salt Bins in the Parish the Clerk reported on the results of a review:

Location	SCC Number	Supplies as at 09/01/17
Chilworth Railway Station	10459	Full
1 <sup>st</sup> one on right – before Wood Cottage	none	Full
Opposite Brantyneshay	11694	Full
Before Abbey Chapel	none	Very broken and half full

The Clerk was asked to contact SCC and request that the bin before the Abbey Chapel is removed, as it is very broken.

e) Cllr Corning AGREED to attend the Shalford Parish Council meeting on 26/01/17.

### **17/05 FINANCIAL MATTERS**

(a) The schedule of cheques totalling £1,593.24 (+ VAT totalling £29.33) as attached to record Minutes were **approved and signed**.

(b) The Clerk distributed the following reports to each Member:

- Bank reconciliation for the period ended 31/12/16
- A updated review of the 2016/17 accounts

(c) The Budget for the year ending 31/03/18 was confirmed and it was proposed by Cllr Peake, seconded

by Cllr Mrs Allen and **RESOLVED** to request a precept of £13,745 from Guildford Borough Council for the financial year ending 31/03/18. All in FAVOUR.

### **17/06 PLANNING**

(a) The Clerk reported on the outcome of those applications previously reported - NIL

(b) The Clerk gave notice of those applications received since the last meeting:

- **16/P/02534** – 126 Dorking Road, Chilworth, GU4 8NS.  
Recommend REFUSE: The existing dwelling has an area of less than 85 square meters, making it a ‘small dwelling’ by GBC’s definition. GBC has a policy (H9) to retain, much needed, small dwellings where possible, which this Parish Council has supported for many years. Additionally, the proposed flat roof and rectangular front elevation is out of character with the surrounding dwellings and the semi-rural environment.
- **16/W/00122** -The Charcoal House, Blacksmith Lane, Chilworth, GU4 8NQ.  
Recommend REFUSE: Loss of local employment; Parking is inadequate – two for each dwelling is not sufficient, particularly in relation to the five bedroom family house, plus visitors and trades people. Loss of privacy for neighbouring properties, via the windows in the living area. It would not result in the provision of much needed small dwellings – GBC Policy H9 which St Martha Parish Council has supported for many years.

[Appendix A](#)

### **17/07 THE ANNUAL PARISH MEETING**

**RESOLVED:** that a working party of Councillors Corning, Lunnon and Peake to plan the programme for the evening, other Councillors were asked to contribute ideas.

### **17/08 THE GUNPOWDER MILLS**

West Lodge – Andrew Norris reported that there was to be a ‘thank-you’ event on 22/01/17 for the volunteers. The Clerk was asked to write to Nikki Nelson-Smith, copies to: Richard Billington, David

Wright, Roy Hogben, The Mayor of Guildford, Marieke van der Reijden, stating that we cannot develop a proposal further until we have had a meaningful dialogue. We request a meeting at the earliest opportunity.

**17/09 NEWLANDS CORNER**

Councillors noted there was no further update, on the proposed installation of parking meters.

**17/10 NEIGHBOURHOOD/BUSINESS PLAN**

It was noted that the meeting with A. Bott on 10/01/17 had to be postponed – due to her ill health. Alternative dates were proposed – to be confirmed at the next Parish Council meeting.

**17/11 HIGHWAYS**

Cllr Lunnon reported that the white stop lines at Rice's Corner (the junction of the A246 and B2128) have been worn away. The Clerk was asked to contact SCC.

**17/12 ST MARTHA PARISH COUNCIL COMMUNICATIONS**

Cllr Corning reported that the Parish Council laptop requires to be set up.

**17/13 ITEMS FOR THE NEXT MEETING**

To review the Risk Assessment  
Dunsfold Development  
Add 'Communications' to the Agenda

**17/14 DATE OF NEXT COUNCIL MEETING** – the date of the next Ordinary Parish Council Meeting will be held on Thursday 9<sup>th</sup> February 2017.

**EXCLUSION OF PRESS AND PUBLIC**

EXCLUSION OF PRESS AND PUBLIC it was RESOLVED at 9:20 p.m. that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Public be excluded from the items listed under Part II of the Agenda

The Chairman closed the meeting at 9:35 p.m.